

## ACADEMIC CALENDAR

### FALL 2020

<b>Dates:</b> August 12 – December 18, 2020
<b>Application extended deadline:</b> July 6 <sup>th</sup> , 2020 (if the student needs to apply for a visa) July 31 <sup>st</sup> , 2020 (if the student does not need to apply for a visa)

Wednesday August 12	Recommended arrival date
Thursday August 13 and Friday August 14	Orientation for international students
Monday August 17	Classes start
Tuesday August 25	Last day to add/drop classes
Tuesday September 15	Last day to withdraw from a class
Sunday October 4 to Sunday Oct 11	Mid-semester break
Monday November 2 and Tuesday November 3	Vacation
Thursday November 16	Registration begins for spring 2021 (AY students)
Friday November 27	Last day to withdraw from a class through the Registrar's office. A "W" will show on transcript
Monday December 7	National Holiday (Fundación de Quito)
Wednesday December 9	Last day of classes
Friday December 11 to Friday Dec. 18	Final exams
Saturday December 19	Recommended departure date

### SPRING 2021

<b>Dates:</b> Saturday January 9 to Tuesday May 18, 2021
<b>Deadline to receive applications:</b> October 25, 2020

Saturday, January 9	Recommended arrival date
Monday, January 11 and Tuesday, January 12	Orientation for international students
Wednesday, January 13	Classes start
Thursday, January 21	Last day to add/drop classes
Thursday, February 11	Last day to withdraw from a class
Monday, February 15 to Tuesday, February 16	Vacation, Carnival
Sunday, March 7 to Sunday, March 14	Mid-semester break
Friday, April 2	Vacation Good Friday
Thursday, April 29	Last day to withdraw from a class through the Registrar's office. A "W" will show on transcript
Friday, April 30	Vacation. Labor Day
Friday, May 7	Last day of classes
Friday, May 14	Registration begins for summer 2020
Monday, May 10 to Monday, May 17	Final exams
Tuesday, May 18	Recommended departure date

### SUMMER 2021

<b>Dates:</b> May 23 to July 22, 2021
<b>Deadline to receive applications:</b> April 30, 2021

Sunday, May 23	Recommended arrival date
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Tuesday, May 25	Orientation for international students
Monday, May 25	Classes start
Friday, May 28	Last day to add/drop courses
Tuesday, June 8	Last day to withdraw from a class
Friday, July 2	Last day to withdraw from a class through the Registrar's office. A "W" will show on transcript
Thursday, July 14	Last day of classes
Friday, July 16 to Thursday, July 22	Final exams
Friday, July 23	Recommended departure date

## Cumbayá Application Guidelines

### [Online application](#)

### [Program Information](#)

On the "Personal Information" page all boxes with **a red \*** must be filled out. However, the first 6 boxes are mandatory to fill out in order to proceed with the application process – First Name, Last Name, Full Name, University & Personal Emails and Date of Birth. Otherwise, none of the information you enter on any of the pages of the application will be stored, and when you log in next time, you will find an empty page. Don't forget to click on "Save". Don't write any special characters like commas, apostrophes or even an empty space after your name and last name when filling out the online application. If your last name includes an apostrophe, for example O'Connell, you should write OConnell. This will help avoid problems with the system.

ms Welcome, **Veronica Caste**

<b>First Name*</b> Andrea	<b>Last Name*</b> Smith	<b>Personal Email*</b> k@yahoo.com
<b>Full Name*</b> Like it appears on your passport Andrea Smith	<b>University Email*</b> vcastelo@usfq.edu.ec	<b>Date of Birth*</b> 1974-03-27
<b>Passport Number*</b> 1707281547	<b>Gender*</b> Male: <input type="radio"/> Female: <input checked="" type="radio"/> Non-Binary: <input type="radio"/>	<b>Citizenship*</b> Chilean
<b>Ethnicity*</b> <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Indigenous/Native <input checked="" type="checkbox"/> Latin/Hispanic <input type="checkbox"/> Caucasian/White <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other...		
<b>Emergency Contact Info</b>		
<b>Full Name*</b> Valeria	<b>Last Name*</b> castelo	<b>Relationship*</b> sister
<b>Email*</b> hhhhhh@uasb.edu.ec	<b>Telephone Number*</b> 593220000000	<b>Mobile*</b> 0995388888

On the “Academic Information” page, in the “Academic Background” box, please indicate any campus involvement activities.

In the “Type of Applicant” drop-down menu, choose EXCHANGE if your home university has a reciprocal agreement with USFQ, INDEPENDENT if there’s NO agreement between your university and USFQ and you will be paying fees directly to USFQ, or PROGRAM if you come through a specific provider/agency.

If you want to participate in the LOERI program, please check off the box. To find information about the program click on the hiperlink.

Welcome, **Veronica Castelo** | Log out

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Name of your University\*

Kansai Gaidai University

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GPA\* 4.0

Major\* psychology

Minor HUMAN RESOURCES

Please list Academic Background and any Campus Involvement/Activities\*

sdsaDAsdSAD

Characters:

Term you are applying for\* Spring 2020

Type of Applicant \* Program (Through provider or consortium)

Programs \* IE3 Global (Exchange)

I plan to participate in the [LOERI](#) program. ☒

Beginning on Spring 2017 students will be charged \$500 to participate in the program. Please briefly describe your research interests. \*

lkjh1kjkhkjhkhkjhkhkjh

On the “Health & Housing” page, please indicate your dietary restrictions, allergies and interests. You will need to check off the corresponding box and fill out additional parameters, if you choose to stay with a host family. Click on “Save”.

Welcome, **Veronica Castelo** | Log out

**Dietary Restrictions\***

☐ None
 ☐ Fish
 ☐ White Rice
 ☐ Fruit (canned or fresh)
 ☐ Seafood (shrimp, clam, octopus, etc)
 ☐ Chicken
 ☐ Pasta
 ☐ Vegetables (canned or fresh)
 ☐ White bread (or breading for fish or beef)
 ☐ Beef
 ☐ White Sugar
 ☐ Lactose (milk, cheese, yogurt, pasta sauce, etc)
 ☐ Pork
 ☐ Coffee
 ☐ Alcohol (wine sauces, etc)
 ☒ Other...

Specify  
sadasdsa

**Allergies\***

☐ None
 ☐ Dogs
 ☐ Cats
 ☐ Nuts
 ☐ Dust
 ☒ Other...

Specify  
adSDs

**Interests**

☐ Photography
 ☐ Dancing
 ☐ Climbing
 ☐ Diving
 ☐ Hiking
 ☒ Other...

Specify  
ADsd

**Check the box if you would like to live with a host family (organized by the USFQ Office of International Programs).** ☒


Do you smoke?\*: YES ☐ NO ☐
 Would you rather stay at a house where members\*: Smoke ☐ Don't Smoke ☐
 Host Family with Pets?\*: YES ☒ NO ☐
 Specify\*:

Spanish Level?\*: 
 Briefly describe your personality\*:


On the “Personal Documents” page you will need to upload– a photograph (just face/ passport size), your **scanned** (not a picture taken with your phone) passport in color (the passport number and the rest of the information must be clearly visible!) and your scanned proof of insurance (not the Insurance card!!). It has to be a certificate stating the Insurance Policy the amount of coverage and that it includes emergency evacuation). Click on “Save”. Also, please pay attention to the parameters of the files – PDF with a maximum size of 4MB.

Regarding the proof of insurance section, if it’s more convenient for you (partner universities), we can accept a general letter for all of your students stating that all of them are covered with XXX insurance company, for XX amount and that it includes emergency evacuation. This will make the completion of the application easier for your students. You can send the letter to Verónica Castelo (for the Cumbayá campus applications) or to Priscila Baez (for the Galápagos Program applications) and they will upload the letter to each of your students’ applications.


Please upload all documents in PDF format except for the photo file. File size must not exceed 4MB. Multiple page documents should be saved in one file.

 **Photo\*** Please upload a recent photo of yourself (head and shoulders with plain background). Must be JPEG or PDF format.







 **Passport:** \* Please upload a current version of your Passport. This should be in COLOR and contain the photo page of it. **Note:** Your Passport should be valid for AT LEAST six months after leaving Ecuador

 **Insurance:** \* All students are required to have international insurance with a minimum of \$50,000 coverage, medical evacuation, and repatriation. Please upload proof of your international insurance benefits by uploading a letter from your insurance company stating the coverage and dates of coverage. \*


 

On the “Academic Documents” page the following files should be uploaded – an essay and your transcript (official or unofficial). Also, please pay attention to the parameters of the files – JPEG or PDF with a maximum size of 4 MB.


Personal Information 	Academic Information 	Health & Housing 	Personal Documents 	<b>Academic Documents</b> 	Disclaimer 
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**Academic Documents.**

Please upload all documents in PDF format except for the photo file. File size must not exceed 4MB. Multiple page documents should be saved in one file.

 **Personal Essay (300-500 words):** \* Describe how you will benefit both academically and personally from this program, including the connection between your interests and the program's academic content\*

 **Official Transcript\***

On the last page of the online application, please read carefully the Terms and Conditions and put a tick in the box at the bottom. Click on “Save”.

SEND APPLICATION

Personal Information ✓
Academic Information ✓
Health & Housing ✓
Personal Documents ✓
Academic Documents ✓
Disclaimer ✓

**Disclaimer**

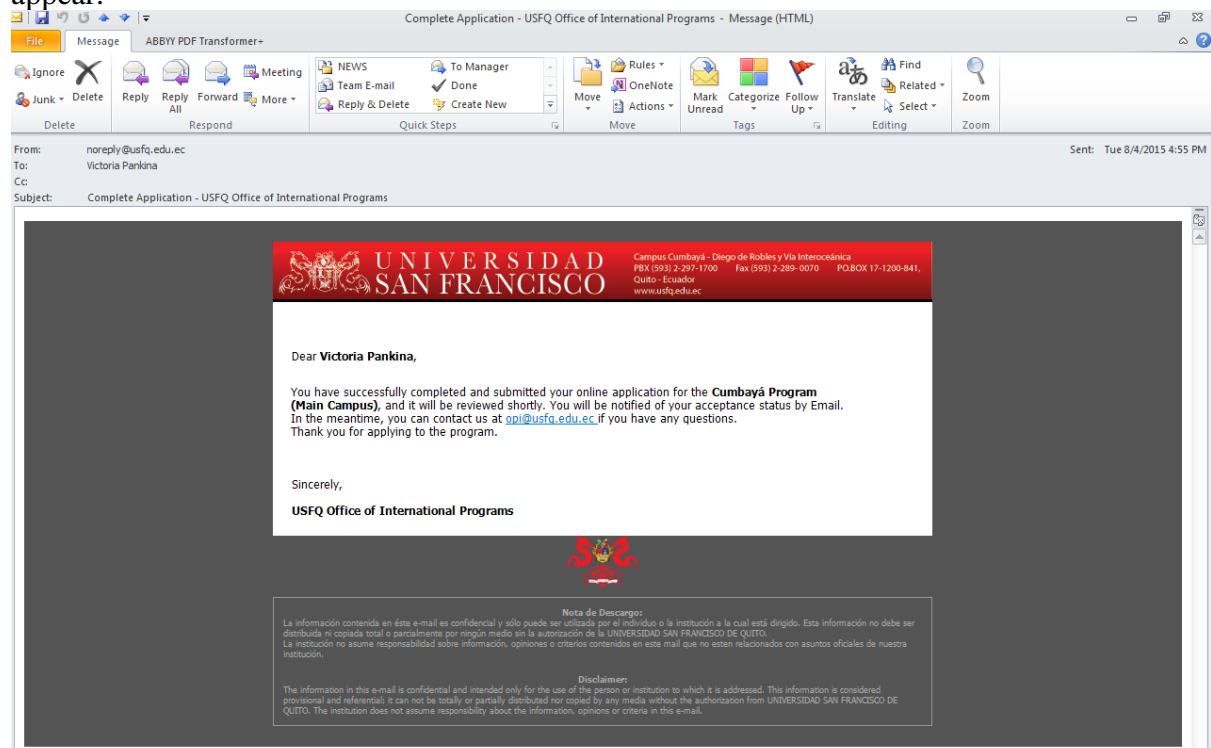
**INTERNATIONAL PARTICIPANT AGREEMENT & DISCLAIMER**

This agreement applies to all international students or participants that are part of a program sponsored by Universidad San Francisco de Quito USFQ (USFQ), the Office of International Programs (OPI), and/or any affiliated institutions. **As an international student at USFQ, or participant in a USFQ sponsored program, I agree to abide by and I am aware of the following terms & conditions:**

1. I agree and understand that I am bound by all policies, rules, and regulations set forth by USFQ and/or its affiliates. I further understand that I am bound by Ecuadorian law as long as I remain in Ecuador.
2. I agree to follow USFQ's Honor Code, USFQ's dismissal policy, and program specific guidelines as stated in OPI's website, or as communicated by OPI's program coordinator.
3. I agree to follow all of USFQ's policies and timelines to keep my migratory status in Ecuador in compliance with applicable law, and I will assume any and all responsibility of failing to abide by Ecuadorian immigration laws. Further, I understand that USFQ reserves the right to cancel visa sponsorship in Ecuador at any time. I release USFQ of any consequences that may occur from failure to comply with these policies.
4. As part of the program orientation, USFQ will provide detailed guidelines on how to have a safe program experience, in particular to issues relating to safety, health, security, and sexual assault whilst in Ecuador. I understand and agree to follow all USFQ security precautions, and I accept any and all consequences of any failure to follow USFQ guidelines.
5. Consumption of illegal drugs (including, but not limited to cannabis) is strictly forbidden by USFQ, it will result in dismissal from the program without any refund, and could be punished with a sanction of up to 13 years of imprisonment. I agree to carry my doctor's prescription at all times in case I need to carry medication with me. I understand that there is no bail for illegal drug-related crimes, and that neither USFQ nor the U.S.

☒ Accept Terms and Conditions?

Once the student has all the pages with the green check the “send application” button will appear.



After your application has been filled out completely and you have saved all the changes, you will receive an email confirming that your application has been submitted for further consideration.